



Criteria for HST Faculty Membership

April, 2014

Motivation

Harvard and MIT are committed to providing appropriate recognition of faculty members who make significant contributions to the education of HST students. There is a recognized need to identify the appropriate group of individuals in order to define the HST community, to ensure appropriate oversight in advising students, to facilitate clear communications, and to provide participating faculty members with inter-institutional access to students and administrative resources.

Eligibility

- Must hold an active primary academic appointment at Harvard or MIT.
- Individuals designated as emeritus at Harvard or MIT are eligible for emeritus status in HST.

Rights

- Title to acknowledge role in HST
 - Full title: *Member of the Harvard-MIT Health Sciences & Technology Faculty*
 - Working Title: *Member of the HST Faculty*
 - Emeritus Title: *Member of the HST Faculty, Emeritus*

Note that these replace previous designations as *HST Faculty* and *HST Affiliated Faculty*. Titles associated with current professorial appointments remain unchanged.

- Cross-institutional appointments
 - MIT faculty receive HMS appointment as *Member of the Affiliated Faculty of HST*
 - Harvard faculty receive MIT appointment as *HST Affiliated Faculty*
- Programmatic identity as part of the community of faculty, students, and alumni of HST
- Access to MIT UROP students (for Harvard faculty)

Responsibilities

One or more of these criteria must be met to be eligible for ongoing membership in the HST faculty:

- Major teaching role, at level of course director or assistant course director
- Service as committee chair
- Leadership of training grant or other major educational program
- Substantial research advising in combination with teaching and/or committee service
 - In general, research advising alone is not sufficient for HST faculty membership. Exceptions may be made for senior individuals with longstanding mentorship of significant numbers of HST students
- Substantial ongoing contributions to educational programs formerly in HST (e.g., SHBT, BIG)
 - These are transitional appointments that will continue for 3-5 years while HST students

are still enrolled in those programs.

In addition, members of the HST faculty are expected to:

- Attend HST meetings and events, including:
 - Semi-annual HST faculty meetings
 - Annual HST Student Research Forum
 - Annual HST Faculty Poster Session
 - Semi-annual HST dinners
- Submit annual reports on outside professional activities to both Harvard and MIT
 - Individuals who do not report outside professional activities to the second institution may remain members of the HST faculty but will not receive a cross-institutional appointment.

Process

- Annual administrative review to confirm continued eligibility
- Steering committee review at three-year intervals to assess ongoing contributions to HST educational programs relative to criteria listed above.