

## Policy on Access to HST Pre-Clerkship Courses for Non-Credit Participants

The majority of requests for access to Health Sciences and Technology (HST) pre-clerkship course sites hosted on Harvard's Canvas originate from members of the Harvard (HU) and Massachusetts Institute of Technology (MIT) communities. Occasionally, individuals not affiliated with HMS or MIT may request permission to audit these courses. To protect the intellectual property created by these courses, the following policy applies.

### Audit Policy for HU-Affiliated Users with an Existing Harvard University ID (HUID)

Harvard Medical School does not formally track auditing students, and there is no established registration process for auditing. Therefore, individuals who are active Harvard students, or have an active teaching role at Harvard (including individuals associated with HMS-affiliated teaching hospitals who have a HUID) may be granted "off-the-books" access to HST pre-clerkship course sites on Harvard's Canvas, subject to the following conditions:

- Access is contingent upon approval by the respective course director to formally audit the course.
- Auditing participants are informed that their participation will not be officially recorded and will not appear on any transcripts or academic records.

Individuals associated with HMS-affiliated teaching hospitals that do not have a HUID are ineligible until their academic appointment is approved and a HUID is issued.

### Audit Policy for MIT-Affiliated Individuals

MIT-affiliated individuals wishing to audit an HST pre-clerkship course must first register as a "listener" through WEBSIS. Once this step is completed, and upon receiving course director approval, individuals will be added to the corresponding HST pre-clerkship course site.

### Audit Policy for MIT Post-Docs

Per MIT policy, [Postdoctoral Scholars](#) are not students, and therefore cannot formally audit or register as a listener for courses offered for credit.

If there is a course you're interested in, it may be possible to get permission from the instructor to attend and to be added to the course website. If permitted to attend, there is no fee and no credit is granted.

### Requests from Non-Affiliated Individuals

Requests from individuals who do not meet the above criteria—including those from private industry or alumni—will not be granted access to HST pre-clerkship course sites on Harvard's Canvas.

### Policy for Auditing Students in non-Didactic Sessions

To protect the confidentiality of participating patients, auditing students, regardless of their registration affiliation, are not permitted to attend any sessions with patient interactions. Likewise, their participation is prohibited in any small-group sessions (labs, case discussions, etc.) to ensure that such sessions meet the needs of enrolled students. Students auditing an HST pre-clerkship course are restricted to didactic sessions only.