

Harvard-MIT Health Sciences and Technology  
**Request to Schedule MEMP Oral Qualifying Exam (OQE)**

**Eligibility:** Must have passed the TQE or met the exceptions as outlined on the HST website.

**Purpose:** The purpose of the OQE is to evaluate whether the student can integrate information from diverse sources into a well thought out and coherent research proposal - a skill essential for successful scholarship. The ability to defend this proposal during an oral presentation is a central part of the qualifying process. The qualifying exam explores students' ability to formulate coherent research questions and to explain the relevance of their proposed research to clinical medicine. In addition, students should be prepared to demonstrate how they think on their feet.

**Instructions:**

- Review guidelines/deadlines for research proposal and supervisor letter as described on HST website
- Meet with QE Chair to discuss format and expectations for the exam
- Submit signed scheduling form to the HST Academic Office (E25-518 or tanderso@mit.edu) by **March 1** (for May exams) or **November 1** (for January exams).

**Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Academic Advisor:** \_\_\_\_\_

**Research Supervisor:** \_\_\_\_\_

**OQE Month** (check one):       January       May      **Year:** \_\_\_\_\_

**TQE Status** (check one):       TQE Passed       Remaining Requirement this term  
*(check eligibility rules on HST website)*

**Have you taken the OQE before?**  NO       YES, if so when \_\_\_\_\_

**Tentative Title of Research Proposal:**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Qualifying Exam Chair Signature

\_\_\_\_\_  
Date

**Office Use**

\_\_\_\_\_ TQE Complete  
\_\_\_\_\_ Copy of Proposal  
\_\_\_\_\_ Letter from Research Supervisor

Exam Committee: \_\_\_\_\_

Exam Date/Time: \_\_\_\_\_