***SAMPLE COVER LETTER FOR THESIS PROPOSAL***

HST IMES Committee on Academic Programs

c/o Academic Office, E25-518

Dear Academic Programs Committee Chair:

Ivana Degri presented her PhD thesis proposal on January 27, 2014, in Room 6-220 at MIT to the following committee:

**Chair:** Professor I.B. Smart (MIT). Professor of Biology. Whose area of expertise is …

**Supervisor:** Dr. Heinrich Eisenhamster (HU) Associate Professor of Psychology. Whose area of expertise is…

**Reader:** Dr. Boris Badenov (MIT) Senior Research Scientist, HST. Whose area of expertise is…

**Reader:** Prof. Natasha Fatale (MIT) Professor of Chemistry. Whose area of expertise

 is …

The attached proposal, was favorably received by the Committee and we approve the scientific content and proposed work as being suitable for a PhD thesis.

All of the above members of the Committee have agreed to serve on the Thesis

Committee.

Sincerely,

I. B. Smart

Prof. I.B. Smart

Thesis Committee Chair

Heinrich Eisenhamster

Prof. Heinrich Eisenhamster

Thesis Supervisor

Enc.

Thesis Proposal

Supervisor Agreement

Reader Agreements